

**MINUTES OF FINAL BUDGET HEARINGS FY 2001/02 FOR THE
COUNTY OF CALAVERAS, STATE OF CALIFORNIA
HELD ON WEDNESDAY, SEPTEMBER 12, 2001**

PRESENT: Lucy Thein, Chair; Terri Bailey, Vice-Chair; Paul Stein, Thomas Tryon and Merita Callaway, Supervisors; Mary Pitto, Sr. Administrative Analyst; Francine Osborn, Director of Human Resources; Linda Carter, Auditor/Controller; Chris Hollingshead, Accountant-Auditor; and Mary Jane Giuffra, Supervising Board Clerk

ABSENT: Clay Hawkins, Acting Administrative Officer, all day; Thomas Tryon, District 4 Supervisor, until 10:25 a.m.

Meeting recorded on Cassettes 01-37A, II; 01-37B; and 01-37C

9:30 a.m.: Chair Thein called the meeting to order and reopened Final Budget Hearings for FY 01/02. The following department heads and staff submitted comments: Jearl Howard, Ag Commissioner; Howard Stohlman, Technology Services Director; Ray Waller, Building Official; Randy Metzger, Leslie Davis and Dudley Meyer, Assessor's Office; and James Moffett, Chief Probation Officer. Linda Carter, Auditor-Controller, addressed Tobacco Settlement monies and Supervisor Callaway interjected that this is not to be used for balancing the budget.

12:00 to 1:30 p.m. - NOON RECESS

Mary Pitto, Senior Administrative Analyst, summarized the status of the final budget as a result of yesterday's and today's discussions. Sheriff Downum indicated that the cost for Digital Recording Equipment would be \$25,000 and the cleaning contract will amount to \$4,800. The Librarian deleted maintenance costs and indicated that rent increases will amount to \$2,207. The Community Organizations budget was then reviewed. It was stated that there is no money going into reserves and staff warned the Board against approving new positions.

Francine Osborn, Director of Human Resources, recommended the following; a Deputy Probation Officer at \$25,000; an Agriculture Weights & Measures position at \$31,280; reclassification of the Megabyte position for the Assessor's Office at \$1400; and a District Attorney Investigator at \$31,558. The Board then reviewed outstanding issues for FY 2001/02 and made the following decisions:

Remaining Allocation.....	\$120,416.00
OCJP/JAIBG Funds.....	94,855.00
Probation Position.....	(25,000.00)
Megabyte Reclassification (Assessor).....	(1,400.00)
Auditor's position.....	(33,255.00)
Ag Position.....	(31,280.00)
District Attorney.....	(27,574.00)
CNEU.....	20,000.00
Dispatch & Cleaning/Recording.....	(29,800.00)
TSD Hard Drive.....	(3,250.00)
Ag Skid Mounted Gas Tester.....	(12,180.00)
Library.....	(2,207.00)
HIPPA for TSD.....	(10,000.00)
Assessor's Clerk.....	(13,708.00)
CCTV.....	(20,000.00)
Contingencies.....	(25,617.00)

It was clarified that any position/program requests that were funded by other than General Fund monies would be included in the budget and that everything approved in the Preliminary Budget is also included in final.

As requested by District Attorney Tuttle the above computations include a Paralegal position at \$27,574 rather than the Investigator position.

Closing Comments were made and staff will prepare final budget documents for FY 01/02 based on discussions and directions given throughout these hearings.

ADJOURNMENT

There being no other business to be considered by the Board of Supervisors this day, Final Budget Hearings for Fiscal Year 2001/2002 were concluded and the Board will reconvene in a Regular Meeting at 10:00 a.m. on Monday, September 17, 2001.

CHAIR

ATTEST:

CLERK