

**MINUTES OF A PROPOSED BUDGET HEARINGS FY 94/95 FOR THE
COUNTY OF CALAVERAS, STATE OF CALIFORNIA,
HELD ON TUESDAY, MAY 11, 1994**

PRESENT: Michael Dell'Orto, Chairman; Richard Gordon, Vice-Chairman; Tom Taylor, Merita Callaway and Thomas Tryon, Supervisors; Brent Harrington, County Administrative Officer; Clay Hawkins, Financial Analyst; Jeanne Boyce, Sr. Administrative Analyst; Joanne Long, Auditor-Controller; Chris Hollingshead, Deputy Auditor; and Mary Jane Giuffra, Supervising Board Clerk

ABSENT: None

Meeting recorded on Cassette 94-20A, 94-20B and 94-20C

9:00 a.m.: Chairman Dell'Orto called the meeting to order announcing that the Board would begin this morning's budget hearings with a review of Alcohol/Drug Program's budget, followed by Welfare.

DEPT. 64/66 ALCOHOL/DRUG PROGRAM (94-20A, I, 477, cont'd to Side II)
Diane VanOverloop McNown, Program Administrator, proposed a four day work week with the department to be closed on Fridays and open Monday, Tuesday, Wednesday and Thursday from 7:30 a.m. to 7:00 p.m. The Board agreed with this on a trial basis. Discussion followed re: realignment monies. In closing, the Board complimented Diane on her performance as the administrator of this department.

DEPT. 83, WELFARE (94-20A, II, 19, cont'd to 94-20B)
Terri Beaudreau, Welfare Director, and her staff, submitted statistical information and comparisons re: 93/94 vs 94/95 budgets as follows:

	<u>FY 93/94</u>	<u>FY 94/95</u>
General Fund Share	\$611,322	\$907,928
Cash Carry-Over	314,463	-0-
Stabilization	<u>65,000</u>	<u>-0-</u>
	\$990,785	\$907,928

Programs and projections for FY 94/95 were also reviewed. (94-20B, I, 1)
It was agreed that the Cash Carry-Over of \$314,463 could be considered County Money. Discussion followed.

(94-20B, I, 216)

1:30 p.m.: CAO Harrington presented his recommendations on how to balance the budget, which is presently out-of-balance by \$1,198,291, and the Board agreed with the following:

1. Reduce General Fund Contribution to Welfare from \$907,928 to \$600,000 (-\$307,928)
2. Parkland Grant Trust Fund transfer to General Fund Unassigned Revenue #4990 (-\$50,000)
3. Reduce Emergency Loan Trust Fund balance by \$58,903 (-\$58,903)
4. Increase General Fund Cash Carry Over from \$1,154,022 to \$1,354,022 (\$-200,000)
5. Residual SDAF funds -- use to lower General Fund Contribution to Fire Fund by \$28,615

Item 6 included a suggestion that \$170,000 be borrowed from the Solid Waste Trust Fund or Land Use Trust Fund to pay for the second half of the 27th payroll costs (to be paid back with interest over 3 years beginning FY 95/96) but the Board decided to reduce that amount to \$127,500.

In reviewing the 2nd page of recommendations, the Board made the following decisions:

1. Allocate \$82,296 of Prop 172 funds for two patrol deputies with the issue of vehicles to come back at final budget time.
2. Special District Augmentation Funds (SDAF) will be distributed to districts in the historical fashion.
3. EDC will receive the \$100,000 contribution. (Tryon was in opposition).
4. Trial Court Funds (one-time \$45,000) - this will be held over to final budget.
5. There will be no further reduction to the Emergency Loan Trust.
6. Further reduction of Stabilization funds will be held over to final budget.
7. There will be no further reductions to the General Fund Reserve.
8. Implementation of a hiring freeze will be held over.
9. There will be no increase in the cash carry-over assumption.
10. The Board does not wish to review Community Contributions (0014).
11. The Board was not interested in pursuing new fees at this time.
12. Line Item revenue for property tax administration will be backed out.

As a result of the above decisions, the new deficit totals \$507,641. The Board then reviewed departments targeted for cuts and the Administrative Officer was directed to notify all departments to rework their budgets to reflect the necessary reductions to balance the budget. The Board will return at a later date to review these revisions.

ADJOURNMENT

There being no further business, this meeting was adjourned with the Board to reconvene in a Regular Board of Supervisors Meeting at 10:00 a.m. on Monday, May 16, 1994.

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CHAIRMAN

ATTEST:

CLERK