

**COUNTY OF CALAVERAS  
POSITION ALLOCATION LIST  
FISCAL YEAR 2002-03**

DEPT. NO.	CURRENT TITLE	NUMBER OF POSITIONS	SALARY GRADE	BARGAINING STATUS
10100010	BOARD OF SUPERVISORS			
	Board of Supervisors, Chair	1.00	BRDCHAIR	Elected
	Board of Supervisors , Member	4.00	BRDMEMBR	Elected
		5.00		
10100020	ADMINISTRATIVE OFFICE			
	County Administrative Officer	1.00	CAO	Appointed
	Deputy CAO/Dir. of Emergency Serv.	1.00	DEPCAOES	Mid-Management
	Human Resources & Risk Mgmt. Dir.	1.00	HUMRDR	Mid-Management
	Senior Administrative Analyst	1.00	SRADMANL	Mid-Management
	Account Technician III	1.00	ACTTCIII	Confidential
	Budget Analyst	1.00	BDGTANL	Confidential
	HR Program Assistant	2.00	HUMRAST	Confidential
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Senior Administrative Analyst (HIPAA)	1.00	SRADMANL	Miscellaneous
		10.00		
10100030	AUDITOR-CONTROLLER			
	Auditor-Controller	1.00	AUDCNTRL	Elected
	Accountant Auditor I	4.00	ACTAUI	Mid-Management
	Accountant Auditor II	1.00	ACTAUII	Mid-Management
	Assistant Auditor-Controller	1.00	ASTAC	Mid-Management
	Account Technician II	3.00	ACTTCII	Miscellaneous
	Account Technician IV	1.00	ACTTCIV	Miscellaneous
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
		12.00		
10100050	ASSESSOR			
	Assessor	1.00	ASSESSOR	Elected
	Assistant Assessor	1.00	ASTASR	Mid-Management
	Supervising Appraiser	1.00	SU APPRA	Mid-Management
	Chief Appraiser	1.00	CHF APPR	Mid-Management
	Cadastral Specialist III	1.00	CADSPIII	Supervisory
	Appraiser I	1.00	APPRSI	Miscellaneous
	Appraiser II	2.00	APPRSII	Miscellaneous
	Appraiser III	2.00	APPRSIII	Miscellaneous
	Assessment Cadastral Analyst	1.00	ASSMCADA	Miscellaneous
	Assessment Specialist I	2.00	ASPECI	Miscellaneous
	Assessment Specialist III	3.00	ASPECIII	Miscellaneous
	Auditor-Appraiser III	1.00	AUDAPIII	Miscellaneous
	Cadastral Drafting Tech I/II	1.00	CADTECHI	Miscellaneous
	Senior Assessment Specialist	1.00	SRASPEC	Miscellaneous
		19.00		

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10100060	TREASURER-TAX COLLECTOR			
	Treasurer-Tax Collector	1.00	TRSTXCOL	Elected
	Deputy Treasurer-Tax Collector	1.00	DEPTRTC	Mid-Management
	Tax Technician I/II	4.00	TXTECI	Miscellaneous
		6.00		
10100070	TECHNOLOGY SERVICES			
	CIO/Director of Technology Services	1.00	CIODTD	Appointed
	Account Technician III	1.00	ACTTCIII	Miscellaneous
	Clerical Assistant I - 50% Time	1.00	CLASTI	Miscellaneous
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Computer Support Technician	3.00	COMSUPTC	Miscellaneous
	Network Specialist II	3.00	NTWKSPII	Miscellaneous
	Network Specialist IV	1.00	NTSKSPIV	Miscellaneous
	Programmer Analyst III	1.00	PGMANIII	Miscellaneous
	Web Page Designer III	1.00	WEBDSGNRIII	Miscellaneous
		13.00		
10100080	COUNTY COUNSEL			
	County Counsel	1.00	COCOUNSE	Appointed
	Assistant County Counsel	2.00	ASTCOCNL	Professional
	Legal Clerical Assistant II - 62% Time	1.00	LGCLAI	Confidential
	Paralegal	1.00	PARALEGL	Confidential
		5.00		
10100100	ELECTIONS			
	Elections Coordinator	1.00	ELECTCDR	Supervisory
	Elections Supervisor	1.00	ELECTSUP	Miscellaneous
		2.00		
10100110	BUILDINGS & GROUNDS			
	Custodian I/II	3.00	CUST I	Miscellaneous
	Custodian III	1.00	CUST III	Miscellaneous
	Facilities Maintenance Engineer	1.00	FACMNTEN	Miscellaneous
	Facilities Maintenance Worker I	1.00	FACMNTI	Miscellaneous
	Facilities Maintenance Worker III	1.00	FACMTIII	Miscellaneous
		7.00		
10100130	GEOGRAPHICAL INFORMATION SYSTEMS			
	GIS Coordinator	1.00	GISCOORD	Miscellaneous
	GIS Technician I	1.00	GISTECHI	Miscellaneous
		2.00		

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10100180	SURVEYOR			
	Deputy County Surveyor	1.00	DEPSURVY	Mid-Management
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Engineering Technician I - 50% Time	1.00	ENGTCHI	Miscellaneous
		<u>3.00</u>		
10100210	VICTIM/WITNESS			
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Victim/Witness Coordinator	1.00	VICWITCR	Miscellaneous
		<u>1.00</u>		
10100220	WELFARE FRAUD			
	Fraud Investigator II	1.00	WLFINVII	Safety
		<u>1.00</u>		
10100250	MARIJUANA SUPPRESSION			
	Chief Deputy District Attorney - 50% Time	1.00	CHFDEPDA	Miscellaneous
	Sheriff's Services Technician - 50% Time	1.00	SSTCH	Miscellaneous
	Deputy Sheriff II	1.00	SODEP II	Safety
	Senior Deputy Sheriff	1.00	SRDEP	Safety
	Sergeant - 30% Time	1.00	SERGEANT	Safety
		<u>5.00</u>		
10100280	CLERK			
	County Clerk - 50% Time	1.00	CLKRCDER	Elected
	Supervising Board Clerk	1.00	SUBDCL	Supervisory
	Board Clerk	1.00	BD CLERK	Confidential
	Clerk/Recorder Office Technician	1.00	CLRECTC	Miscellaneous
		<u>4.00</u>		
10100290	FAMILY SUPPORT			
	Account Technician III	1.00	ACTTCIII	Miscellaneous
	Account Technician IV	1.00	ACTTCIV	Miscellaneous
	Administrative Assistant	1.00		Miscellaneous
	Child Support Customer Service Mgr.	1.00	CSCSMG	Miscellaneous
	Clerical Assistant III	4.00	CLASTIII	Miscellaneous
	Family Support Officer I	1.00	FMLSPOI	Miscellaneous
	Family Support Officer III	5.00	FMLSPIII	Miscellaneous
		<u>12.00</u>		

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DEPT. NO.	CURRENT TITLE	NUMBER OF POSITIONS	SALARY GRADE	BARGAINING STATUS
10100300	DISTRICT ATTORNEY			
	District Attorney	1.00	DSTATNY	Elected
	Administrative Assistant II	1.00	ADMINAII	Miscellaneous
	Assistant District Attorney	1.00	ASSTDA	Miscellaneous
	Attorney - 50% Time	2.00	ATTRNY	Miscellaneous
	Attorney - 100% Time	2.00	ATTRNY	Miscellaneous
	Chief Deputy District Atty - 50% Time	1.00	CHFDEPDA	Miscellaneous
	Chief Deputy District Atty - 100% Time	1.00	CHFDEPDA	Miscellaneous
	Legal Clerical Assistant A	1.00	LGCLASTA	Miscellaneous
	Paralegal - Criminal 50% Time	1.00	PARACRIM	Miscellaneous
	Paralegal - Criminal 100% Time	2.00	PARACRIM	Miscellaneous
	Senior DA Investigator - 90% Time	1.00	SRDAINV	Safety
	Senior DA Investigator - 100% Time	1.00	SRDAINV	Safety
		15.00		
10100320	SHERIFF			
	Sheriff	1.00	SHERIFF	Elected
	Undersheriff	1.00	UNDERSHF	Safety Mid-Management
	Captain	3.00	CPTN	Safety Mid-Management
	Lieutenant	1.00	LIEUT	Safety Mid-Management
	Community Services Asst. Mechanic	1.00	CMSVCAST	Miscellaneous
		1.00	MECHANIC	Miscellaneous
	Sheriff's Service Technician	1.00	SSTCH	Miscellaneous
	Deputy Sheriff I	5.00	SODEP I	Safety
	Deputy Sheriff II	21.00	SODEP II	Safety
	Resident Deputy II	1.00	RSDNTDEP	Safety
	Senior Deputy Sheriff	12.00	SRDEP	Safety
	Sheriff's Sergeant	5.00	SERGEANT	Safety
		53.00		
10100330	DISPATCH			
	Communications Manager	1.00	COMMGR	Miscellaneous
	Dispatcher Clerk	9.00	DISPCLK	Miscellaneous
	Lead Dispatcher	1.00	SLD	Miscellaneous
	Sheriff's Service Technician	5.00	SSTCH	Miscellaneous
		15.00		
10100340	JUVENILE PROBATION			
	Assistant Probation Officer	1.00	ASST PO	Mid-Management
	Deputy Probation Officer II	4.00	DEPPO II	Miscellaneous
	Deputy Probation Officer III	1.00	DEPPOIII	Miscellaneous
	Juvenile Hall Program Coordinator	1.00	JHPCRD	Miscellaneous
	Legal Clerical Assistant A	2.00	LGCLASTA	Miscellaneous
		9.00		

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10100350	CALAVERAS NARCOTICS ENFORCEMENT UNIT			
	Attorney - 50% Time	1.00	ATTRNY	Miscellaneous
	Deputy Probation Officer II	1.00	DEPPO II	Miscellaneous
	Sheriff's Services Technician - 50% Time	1.00	SSTCH	Miscellaneous
	Deputy Sheriff II	1.00	SODEP II	Safety
	Sheriff's Sergeant - 70% Time	1.00	SERGEANT	Safety
		5.00		
10100360	MARINE SAFETY			
	Marine Safety Officer	1.00	MARSFTY	Safety
	Marine Safety Sergeant	1.00	SERGEANT	Safety
		2.00		
10100380	JAIL			
	Captain	1.00	CPTN	Safety Mid-Management
	Correctional Cook I	2.00	CORCOOKI	Miscellaneous
	Correctional Cook II	1.00	CORCOOKII	Miscellaneous
	Correctional Corporal	5.00	CORCORP	Miscellaneous
	Correctional Officer	7.00	COROFFCR	Miscellaneous
	Correctional Officer/Matron	3.00	CORMATR N	Miscellaneous
	Correctional Sergeant	2.00	CORSGNT	Miscellaneous
		21.00		
10100390	ADULT PROBATION			
	Chief Probation Officer	1.00	CHIEF PO	Appointed
	Account Technician IV	1.00	ACTTC IV	Miscellaneous
	Clerical Assistant II	1.00	CLASTII	Miscellaneous
	Deputy Probation Officer I	1.00	DEPPO I	Miscellaneous
	Deputy Probation Officer II	2.00	DEPPO II	Miscellaneous
	Deputy Probation Officer III	1.00	DEPPO III	Miscellaneous
	Legal Clerical Assistant A	1.00	LGCLASTA	Miscellaneous
		8.00		
10100420	AGRICULTURE			
	Agricultural Commissioner	1.00	AGCOMM	Appointed
	Deputy Agricultural Commissioner	1.00	DEPAGCOM	Mid-Management
	Accounting Technician III	1.00	ACTTC III	Miscellaneous
	Agricultural Biologist II	1.00	AGBIOII	Miscellaneous
	Agricultural Biologist III	2.00	AGBIOIII	Miscellaneous
	Agricultural Wts. & Measures Tech.	1.00	AGWTMSR	Miscellaneous
		7.00		

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10100430	PLANNING			
	Planning Director	1.00	DIRPLMG	Appointed
	Deputy Planning Director	1.00	DEPPLAND	Mid-Management
	Account Clerk II	1.00	ACTCLII	Miscellaneous
	Permit Technician	2.00	PERMTECH	Miscellaneous
	Planner II	2.00	PLANNRII	Miscellaneous
	Planner III	1.00	PLNRIII	Miscellaneous
		8.00		
10100440	RECORDER			
	Recorder - 50% Time	1.00	CLKRCDER	Elected
	Clerk/Recorder Office Technician	1.00	CLRECTC	Miscellaneous
	Microfilm Clerk	1.00	MCRFLMCL	Miscellaneous
	Recorder Clerk I	1.00	RECCL I	Miscellaneous
	Recorder Clerk II	2.00	RECCL II	Miscellaneous
		6.00		
10100450	CORONER			
	Coroner	1.00	CORONER	Elected
		1.00		
10100470	OFFICE OF EMERGENCY SERVICES			
	HazMat Inspector/Specialist	1.00	HZMTINSP	Miscellaneous
	Hazardous Materials Tech/Specialist	1.00	HZMTTCHSP	Miscellaneous
		2.00		
10100480	ANIMAL CONTROL			
	Animal Control Officer II	2.00	ACO II	Miscellaneous
	Animal Control Officer III	1.00	ACO III	Miscellaneous
	Animal Health Technician	1.00	AHTCH	Miscellaneous
	Animal Shelter Assistant	1.00	ANSHAST	Miscellaneous
		5.00		
10100490	STATUTORY RAPE GRANT			
	Attorney - 50% Time	1.00	ATTRNY	Miscellaneous
	Paralegal - Criminal - 50% Time	1.00	PARACRIM	Miscellaneous
	Sr. District Attorney Investigator - 10% Time	1.00	SRDAINV	Safety
		3.00		

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DEPT. NO.	CURRENT TITLE	NUMBER OF POSITIONS	SALARY GRADE	BARGAINING STATUS
10100550	ONSITE SEWAGE			
	Engineer I	2.00	ENGIN I	Miscellaneous
	Environmental Health Spec.II	1.00	ENVHLTII	Miscellaneous
	Permit Technician	1.00	PERMTECH	Miscellaneous
		4.00		
10100570	ENVIRONMENTAL HEALTH			
	Director of Environmental Health	1.00	ENVHLTDR	Mid-Management
	Account Technician III	1.00	ACTTC III	Miscellaneous
	Environmental Health Spec. I	1.00	ENVHLTI	Miscellaneous
	Environmental Health Spec. II	3.00	ENVHLTII	Miscellaneous
	Sanitarian Aide	1.00	SANAIDE	Miscellaneous
		7.00		
10100580	BUILDING			
	Building Official	1.00	BLDGOFF	Appointed
	Sr. Code Enforcement Officer	1.00	SRCODE	Mid-Management
	Assistant Building Official	1.00	ASTBLDGO	Supervisory
	Building Inspector II	1.00	BLDIN II	Miscellaneous
	Building Inspector III	4.00	BLDINIII	Miscellaneous
	Code Enforcement Officer - 50% Time	1.00	CODEFOFR	Miscellaneous
	Code Enforcement Officer - 100% Time	1.00	CODEFOFR	Miscellaneous
	Permit Technician	5.00	PERMTECH	Miscellaneous
	Plans Checker	1.00	PLANCHKR	Miscellaneous
	Senior Plan Checker	1.00	SRPLNCK	Miscellaneous
		17.00		
10100650	LIBRARY			
	County Librarian	1.00	COLIBRAR	Appointed
	Branch Library Assistant - 45% Time	7.00	LBBRAST	Miscellaneous
	Library Assistant I	1.00	LBAST I	Miscellaneous
	Library Assistant II	3.00	LBAST II	Miscellaneous
	Library Assistant III	1.00	LBASTIII	Miscellaneous
		13.00		
10100660	CALAVERAS ADULT TUTORING			
	Clerical Assistant II - 80% Time	1.00	CLASTII	Miscellaneous
	Literacy Program Coordinator - 80% Time	1.00	LITPRCRD	Miscellaneous
		2.00		

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DEPT. NO.	CURRENT TITLE	NUMBER OF POSITIONS	SALARY GRADE	BARGAINING STATUS
10100670	FARM ADVISOR			
	4-H Program Coordinator	1.00	4-H PROG	Mid-Management
	Extension Program Assistant	1.00	EXTPROG	Miscellaneous
	Office Technician	1.00	OFFTCH	Miscellaneous
		3.00		
10200760	PUBLIC WORKS			
	Director of Public Works	1.00	DIRPW	Appointed
	Fiscal Supervisor	1.00	FIS SUPR	Mid-Management
	Road Superintendent	1.00	ROAD SUP	Mid-Management
	Deputy Director of Public Works	1.00	DEPDIRPW	Professional
	Engineer II	2.00	ENGIN II	Professional
	Engineer III	1.00	ENGINIII	Professional
	Account Technician III	1.00	ACTTCIII	Miscellaneous
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Engineer I	2.00	ENGIN I	Miscellaneous
	Engineering Aide I	1.00	ENGAIDI	Miscellaneous
	Engineering Technician II	2.00	ENGTECHII	Miscellaneous
	Fleet Manager	1.00	FLTMGR	Miscellaneous
	Inmate Crew Supervisor	1.00	INMCRWSV	Miscellaneous
	Lead Mechanic	1.00	LDMECH	Miscellaneous
	Mechanic	2.00	MECHANIC	Miscellaneous
	Mechanic's Helper	1.00	MECHHLPR	Miscellaneous
	Public Works Accountant	1.00	PW ACT	Miscellaneous
	Road Maintenance Supervisor	4.00	RDMNTSUP	Miscellaneous
	Road Maintenance Worker I	6.00	RDMNT I	Miscellaneous
	Road Maintenance Worker II	11.00	RDMNT II	Miscellaneous
	Road Maintenance Worker III	6.00	RDMNTIII	Miscellaneous
	Sign Maintenance Supervisor	1.00	SGNNTSU	Miscellaneous
	Transport Driver	1.00	TRSPTRV	Miscellaneous
	Welder/Mechanic	1.00	WLDRMCHN	Miscellaneous
		51.00		
10300960	CALAVERAS WORKS AND HUMAN SERVICES			
	Welfare Director	1.00	DIRWLF	Appointed
	Account Clerk Supervisor	1.00	ACTCLSUP	Mid-Management
	Deputy Welfare Director	1.00	DEPDIRSW	Mid-Management
	Eligibility Supervisor I	3.00	ELG SUPI	Mid-Management
	Employment Training Supervisor	1.00	EMPTRSP	Mid-Management
	Fiscal Supervisor	1.00	FIS SUPR	Mid-Management
	Office Assistant Supervisor I	1.00	OFASTSUI	Mid-Management
	Social Services Supervisor I	3.00	SOCSU I	Mid-Management
	Staff Services Analyst II	4.00	STFSVAII	Mid-Management
	Account Clerk II	4.00	ACTCL II	Miscellaneous
	Account Clerk III	1.00	ACTCLIII	Miscellaneous

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	Clerical Assistant II	5.00	CLAST II	Miscellaneous
	Clerical Assistant III	1.00	CLASTIII	Miscellaneous
	Data Entry Operator	1.00	DTAENOPR	Miscellaneous
	Eligibility Worker I	4.00	ELGWKI	Miscellaneous
	Eligibility Worker II	11.00	ELGWKII	Miscellaneous
	Eligibility Worker III	3.00	ELGWKIII	Miscellaneous
	Employment/Training Worker II	4.00	EMPTRGII	Miscellaneous
	Employment/Training Worker III	1.00	EMPTRIII	Miscellaneous
	Program Mgr II - Elig/Emp Training	2.00	PRGMGRII	Miscellaneous
	Social Worker I	3.00	SOCWKRII	Miscellaneous
	Social Worker II	4.00	SOCWKRII	Miscellaneous
	Social Worker III	9.00	SOCWKIII	Miscellaneous
	Social Worker IV	2.00	SOCWKRIV	Miscellaneous
	Systems Support Analyst	1.00	SYSSPTAN	Miscellaneous
	Vocational Assistant	1.00	VOCASST	Miscellaneous
	Welfare Investigator II	1.00	WLFINV II	Safety
		74.00		
10601260	PUBLIC HEALTH			
	Director, Health Services Agency - 34% Time	1.00	DRHSA	Mid-Management
	Director, Public Health	1.00	DRPH	Mid-Management
	Account Technician III	2.00	ACTTCIII	Miscellaneous
	Administrative Assistant	1.00		Miscellaneous
	Clerical Assistant III	2.00	CLAST III	Miscellaneous
	Community Health Assistant III	2.00	CHASTIII	Miscellaneous
	Health Program Coordinator	1.00	HLTHPGCR	Miscellaneous
	Medical Assistant	1.00	MEDASST	Miscellaneous
	Public Health Nurse II - 60% Time	1.00	PUBHLNII	Miscellaneous
	Public Health Nurse II - 809% Time	1.00	PUBHLNII	Miscellaneous
	Public Health Nurse II - 100% Time	1.00	PUBHLNII	Miscellaneous
		14.00		
10620010	MENTAL HEALTH			
	Director, Health Services Agency - 33% Time	1.00	DRHSA	Mid-Management
	Director, Mental Health	1.00	DRMH	Mid-Management
	Psychiatrist	1.00	PSYCH	Professional
	Account Technician II - 75% Time	1.00	ACTTC II	Miscellaneous
	Account Technician II - 100% Time	1.00	ACTTC II	Miscellaneous
	Clerical Assistant II	1.00	CLASTII	Miscellaneous
	Clerical Assistant III	2.00	CLAST III	Miscellaneous
	Clinical Services Technician	3.00	CLNSVTCH	Miscellaneous
	Mental Health Worker I	1.00	MNTLHLI	Miscellaneous
	Psychiatric Social Worker	6.00	PSYSOCWK	Miscellaneous
	Quality Management Specialist	1.00	QMGMTSP	Miscellaneous
	Senior Accounting Technician	1.00	SRACTECH	Miscellaneous
		20.00		

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10630010	ALCOHOL/DRUG PROGRAM			
	Director, Health Services Agency - 33% Time	1.00	DRHSA	Mid-Management
	Substance Abuse Program Manager	1.00	SAPM	Miscellaneous
	Accounting Technician III	1.00	ACTTCIII	Miscellaneous
	Alcohol/Sub. Abuse Counselor I	2.00	ALCON I	Miscellaneous
	Alcohol/Sub. Abuse Couns II - 75% Time	2.00	ALCONII	Miscellaneous
	Alcohol/Sub. Abuse Couns II - 100% Time	3.00	ALCONII	Miscellaneous
	Alcohol/Sub. Abuse Counselor III	1.00	ALCONIII	Miscellaneous
	Clerical Assistant II	1.00	CLASTII	Miscellaneous
		12.00		
11701900	SOLID WASTE			
	Deputy Director of Solid Waste	1.00	DEPDIRSL	Professional
	Engineer II	1.00	ENGINII	Professional
	Operations Supervisor (HAZ)	1.00	OPERSUPHZ	Supervisory
	Clerical Asst. III	1.00	CLASTIII	Miscellaneous
	Engineering Technician I - 50% Time	1.00	ENGTCHI	Miscellaneous
	Gatekeeper (HAZ)	1.00	GATEKPRH	Miscellaneous
	Landfill Equipment Operator (HAZ)	2.00	EQUIPOPHZ	Miscellaneous
	Operations Foreman (HAZ)	1.00	OPRFRMNHZ	Miscellaneous
	Program Coordinator	1.00	PCRD	Miscellaneous
	Rd/Landfill Maint. Wkr I (HAZ)	3.00	RDMNTIHZ	Miscellaneous
		13.00		
21900010	AIR POLLUTION CONTROL			
	Dep. Air Pollution Control Officer	1.00	DEPAIRPO	Mid-Management
		1.00		